

# FINAL

Friends of the Milford Upper Charles Trail  
Meeting Minutes  
December 3, 2025

10 Attendees Present (see attached sign-in sheet)

Members: Mike Morrison, Reno Deluzio, Chris Ward, Henry Papuga, Pat Rosenthal, Denise Simoneau, Olivia & Greta Guido, Cat Guido

Meeting started at 7:10 pm at Milford Town Library

1. Reviewed, discussed & approved the November 5, 2025 amended meeting minutes. Reno requested a link be added to the Friends home page for easier access to recent meeting minutes. (Motion made by Pat & seconded by Chris)
2. Officer reports:
  - President
    - Charles River Wheelers bench follow up completed with no further action required.
    - Receipt for pumpkin stroll reimbursement for Brett Staupe submitted to Treasurer
    - Backlog of Friends 200+ emails under review
    - Young couple that attended Feb meeting are interested in getting more involved but just had a baby. Alex is interested in helping with the website.
      - **Action item:** Mike will reach out
  - VP – Mike uploaded previous meeting minutes & updated meeting times & location on website.
  - Secretary - None
    - **Action item:** Nomination & election of secretary tabled to next meeting. Sharon Pigeon is interested in position but was not able to attend this meeting
  - Treasurer – Account Balance as of 11/30/25 was \$11,108.18. See Financial report for more details & additional recommendations.
    - **Action item:** Motion made to put \$6,000 in a 5-month CD At Milford Federal & passed unanimously (Motion made by Chris & seconded by Mike)
    - **Action Item:** Henry to issue reimbursement check for \$47 to Brett for receipt provided

3. Trail Census Counter subcommittee – If other trail or DCR groups are interested in purchasing trail counters, it may be worth collaborating for better pricing with a bulk purchase.
  - **Action item:** Pat to follow up with Robert Weidknecht for any updates on the Holliston trail counters (battery replacements or new counter purchases)
4. Eugene Circle update was provided by Reno DeLuzio. Reno met with Scott Crisafulli, Elizabeth (town engineer) & Vonnie Reese (works for Wright & Pierce) at end of November & went thru the design concept. They agreed that the paved ramp option was the preferred choice along with 2 privacy fences for the Mainini & Ney properties. Vonnie is interested in helping pro-bono to write a Mass Trails grant but cautioned that they typically focus on regional connections & needs a population count that will be served by a grant proposal. With the temporary agreement, Reno has enough on paper to talk to National Grid noting that no work can be done within 50 feet of National Grid poles. Reno needs to first brief the Select Board on Mon 12/8/25 & has submitted draft info packet documents to town in advance of that meeting. Funding for the project could come from 4 possible

sources: Legislative earmark grant (Brian Murray is considering), Mass Trails grant (due in Feb with 80/20 split of funds from grant & town), private funds, & town.

- **Action item:** Reno to provide update at next meeting

5. Old Business - Maintenance Enhancements list is on Friends website but needs to be updated as Parks Dept completes or acknowledges items.

- **Action Item:** Chris volunteered to attend Parks commission monthly meeting with short log list
- **Action Item:** Reno to check whether the fence behind the Sumner St granite business is town owned or company owned (more graffiti)
- **Action Item:** Cat to send letter to police chief regarding safety concerns – how frequent are motorcycle patrols, graffiti & speeding, Rt 109 crossing safety

6. Strategic Planning Meeting: Members in attendance tentatively decided Jan 14, 2026 as next meeting to focus on 'visioning' the future of the trail given the 20 year mark is approaching.

- **Action Item:** Chris to draft "visioning" ad for marketing the Jan 14<sup>th</sup> meeting including beautification, maintenance, safety, connections, events, education
- **Action Item:** Mike to check with Milford Free Press on an insert for broader community reach
- **Action Item:** Cat will post on social media

**Motion** was made by Chris & seconded by Henry to hold the next meeting on Jan 14<sup>th</sup> pending scheduling of appropriate marketing.

7. **Motion** to adjourn made by Mike, seconded by Reno. Meeting adjourned at 8:47 pm.

Friends of the Milford Upper Charles Trail  
Meeting Attendance Sheet

Date: 12/3/2025

Name	Affiliation (Member, Official, Citizen, etc.)
Olivia Guido	member
Greta Guido	member
Catherine Guido	member
Henry C. Papuga	member
Chris Ward	MEMBER
Denise Simoneau	member
RCMO DeLuizio	MEMBER
Pat Rosenthal	member
Mike Morrison	vice president

# The Friends of the Milford Upper Charles Trail, Inc.

## Treasurer's Report: 01/01/2025 to 11/30/2025

Opening Account Balance 1/1/2025 \$ 11,441.03

## INCOME

Donations (4)	\$ 627.00
Account Interest	\$ 5.42
PayPal Giving Fund in 2023	\$ 22.07
Membership Fees	\$ 545.00
	<u>\$ 1,199.49</u>

**TOTAL INCOME** **\$ 1,199.49**

## EXPENSES

**Fees:**

Attorney Gen Annual Rpts 2021-2024	\$	140.00
Sec of State Annual Rpts 2019-2024	\$	90.00
Sec of State Annual Report 2025	\$	15.00
PayPal Transaction Fees	\$	11.78

Insurance:  
Directors & Officers Liability \$ 977.00

Web Site Maintenance:  
Go Daddy \$ 48.56

Outreach Events:  
Milford Beautification Day \$ 250.00  
\$ 1,532.34

**TOTAL EXPENSES** **\$ 1,532.34**

**Net Change for period** **\$ (332.85)**

Closing Account Balance 11/30/2025 \$ 11,108.18

## Notes:

Membership - There are currently 21 paid members. Most are "new" members. To increase revenue I had previously recommended that all past "unpaid" members be contacted requesting their support for The Friends by again paying dues. No response to my recommendation.

Account Interest Income - Our checking account currently earns 0.05% interest. I had previously recommended that we transfer funds from our checking account into a certificate of deposit earning 4.10% interest. This would significantly increase our interest income.

The Friends Email Address - At the October meeting I reported that the IRS requests The Friends email address on annual tax filings and I sent an email inquiry to [trail@milfordtrail.org](mailto:trail@milfordtrail.org) to see who responds. No response to email received. Who receives emails sent to this email?