

FINAL

FRIENDS OF THE MILFORD UPPER CHARLES TRAIL MEETING MINUTES August 6, 2025

Attendees: See attendance sheet

Start time: 7:05 PM

Discussion:

1. Reviewed, discussed, and approved the meeting minutes from June 4, 2025 meeting.
2. President reported that a new certificate of security has been installed for the Friends website. \$22 were spent to renew the registration of the certificate.
4. Mid-July email was received from Pat about graffiti present on trail signage. Ideas to remove graffiti or replace signs was discussed. Parks/Highway Department will be asked for advice.
5. Parks Department is cutting back weeds at Hayward Street crossing and the I-495 ramp curve.
7. Mike notified Parks Department about trail dilapidations; graffiti, downed tree, etc.
8. Milford Highway Department will be invited to the September meeting.
9. Tree found downed on the trail today and information was communicated to the Parks Department to remove.
10. Current President and Treasurer of the Friends will not be running for re-election in September.
11. Various Milford media outlets will be used to advertise Friends election at September meeting. Catherine and Olivia will post on Instagram and Facebook. Mike will reach out to TV/radio, Catherine will contact Nancy about posting on Milford Patch.
15. Subcommittee to contact the Milford Inspection Department regarding if they have the handheld devices readers for the trail crossing counters (if Henry has not done so already).
16. Reno presented two reports and proposed 3 motions. Motions were revised and approved. See attached for handouts provided by Reno.
17. Discussed Venice St. easement.
18. As Parks and Highway Department representatives did not attend the meeting, the discussion of a pilot plowing program for the trail has been postponed until next meeting.
19. As Henry did not attend the meeting, the discussion of a 20th anniversary celebration of the trail has been postponed until next meeting.
20. Discussed enhancing the trail through community groups (religious or otherwise).
23. Motion was made and approved for an expenditure of no more than \$500 for purchase of paint and supplies to address graffiti along the trail.

ACTION ITEMS:

1. Adding action item section at the end of meeting minutes - Secretary
2. Identify members and non-members on attendance sheet - All
3. Promote September meeting on Instagram, Facebook, Milford Patch, TV/radio, and maybe Milford Free Press – Catherine, Olivia, Mike
4. Locate handheld readers for the trail crossing counters – Mike/subcommittee

End time: 8:45 pm

Minutes submitted by Olivia Guido

Aug 6, 2025



Sign-In

Member

Non-Member

Pat Rosenthal

✓
✓

RENO DELUZZIO

Mike Morrison

✓

Catherine Guido

✓

Olivia Guido

✓

Greta Guido

✓

Don Francy

✓

CHRIS WARD

✓

Eugene Circle Connecting Path to the Milford Upper Charles Trail project

Motions (as revised during the August 6, 2025):

1. I (Reno DeLuzio) move the Friends of the Milford Upper Charles Trail [a 501©3 organization] be the proponent of a project to establish a connecting path form Eugene Circle to the Milford Upper Charles Trail continent upon community support.

Motion passed as revised.

2. I (Reno DeLuzio) move the Friends of the Milford Upper Charles Trail intention is the seek private and/or grant funding for a project to establish a connecting path form Eugene Circle to the Milford Upper Charles Trail contingent upon community support.

Motion passed as revised.

3. I (Reno Deluzio) move the Friends of the Milford Upper Charles Trail designate Reno DeLuzio as the representative of the Friends for the purposes of a project to establish a connecting path from Eugene Circle to the Milford Upper Charles Trail until the Friends establish a Eugene Circle Connecting Path project subcommittee.

Motion passed as revised.

5 Eugene Circle Connecting Path to the Bike Trail

Friends of the Milford Upper Charles Trail Status Report: Aug. 6, 2025, Reno DeLuzio

Mr. DeLuzio handed out the attached excerpts of the three Design Concept Options under consideration. He described each one and then proceeded to give the following status.

Since June Meeting:

- Reviewed 3 Design Concepts option with Mr. Ney on June 12th. He had no objection with the 12 ft. wide easement. He favored the Paved Ramp Design option since it had the least impact on his property. However, he understood that if soil conditions were favorable, the Retaining Wall Design Option may be the choice.
- Mr. Ne questioned how much useable rear yard area would be reduced due to the 6 ft. fence replacement/realignment: I sent him my estimate of 147+/- sq. ft. reduction. Sent copy to the Town Engineer.
- Forwarded the 3 Concept Design options (as revised per Scott May 19th comments) to the Town Engineer on June 14th.
- Suggested the 3 of us meet when she had a chance to review them.
- Prepared and sent a draft Petition Statement and form for the Survey to Bill Sanborn on June 18th. I reviewed it with Mr. Ney. He had no objections.
- Background Issue: The 3 design concepts require a temporary construction easement from Mr. Thomas Mainini to grade approx. 100 ft. along the path westerly shoulder due to a deep depression on his property.
- Scott, Elizabeth and I agreed that no further effort should be expended until Mr. Thomas Mainini is briefed on this project and see where he stands on:
 - a) granting a temporary construction easement, or
 - b) reconsidering granting an access easement given there will be no privacy fence along his property line. Elizabeth agreed to speak with Mr. Mainini.
- Mr. DeLuzio made the following three motions. Discussion resulted in **amendments**. The three motions were unanimously approved as amended.

1. I move the Friends of the Milford Upper Charles Trail [a 501(c)3 Organization] be the proponent of a project to establish a connecting path from Eugene Circle to the Milford Upper Charles Trail **contingent upon neighborhood support**.
2. I move the Friends of the Milford Upper Charles Trail's **goal intention** is to seek private and/or grant funding for a project to establish a connecting path from Eugene Circle to the Milford Upper Charles Trail- **contingent upon neighborhood support**.
3. I move the Friends of the Milford Upper Charles Trail designate Reno DeLuzio as the representative of the Friends for the purposes of a project to establish a connecting path from Eugene Circle to the Milford Upper Charles Trail- **until such time a subcommittee is established**.

**5 Eugene Circle - Connecting Path to the Bike Trail
Three Design Concept Options**

(6-2-25)

[Excerpts for Illustration Purposes -1]

Each Option Includes

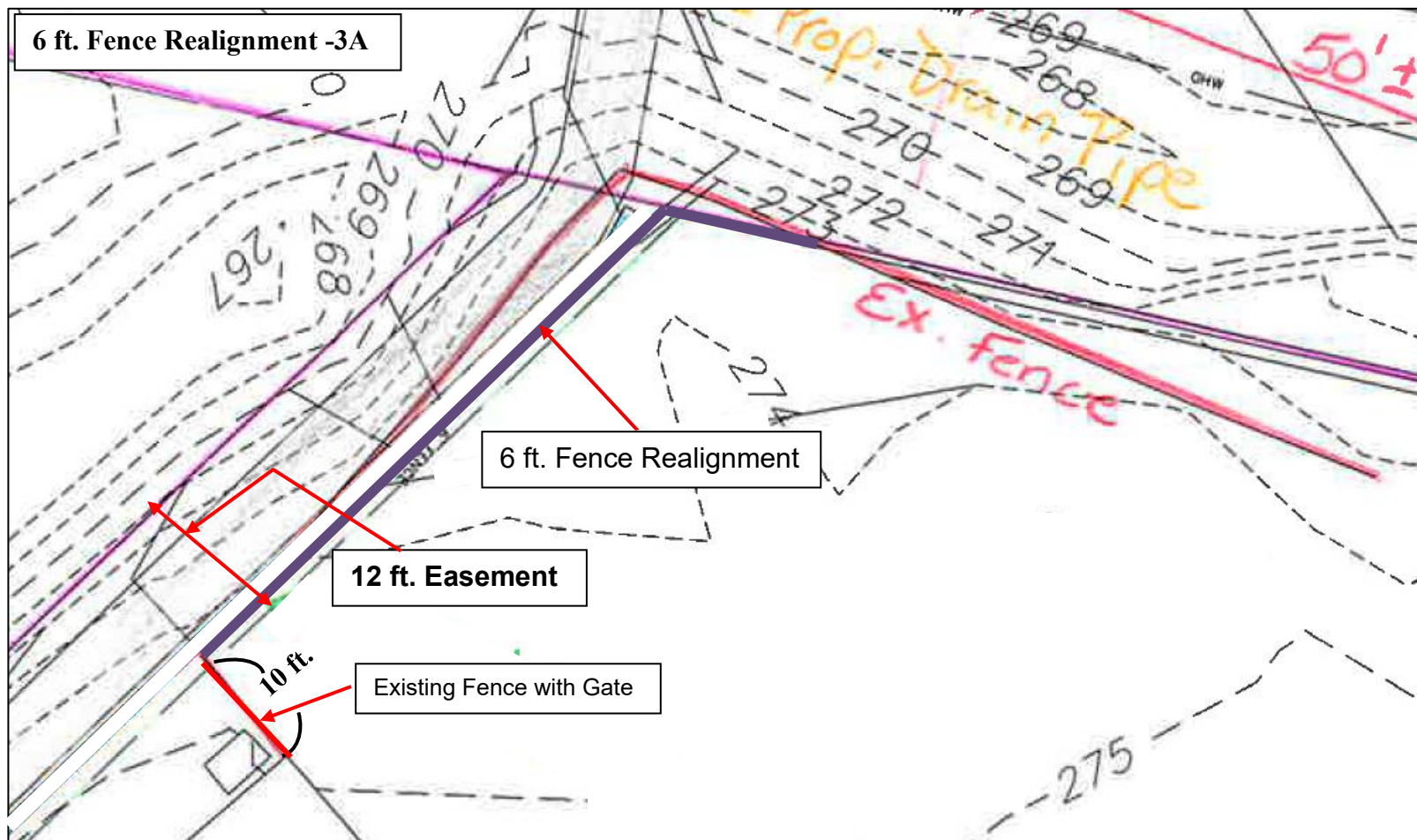
- Existing and Proposed Path Slopes
- Path Profiles
- Typical Cross Sections (Ney & NGRID)
- Cut/Fill Estimates

Status

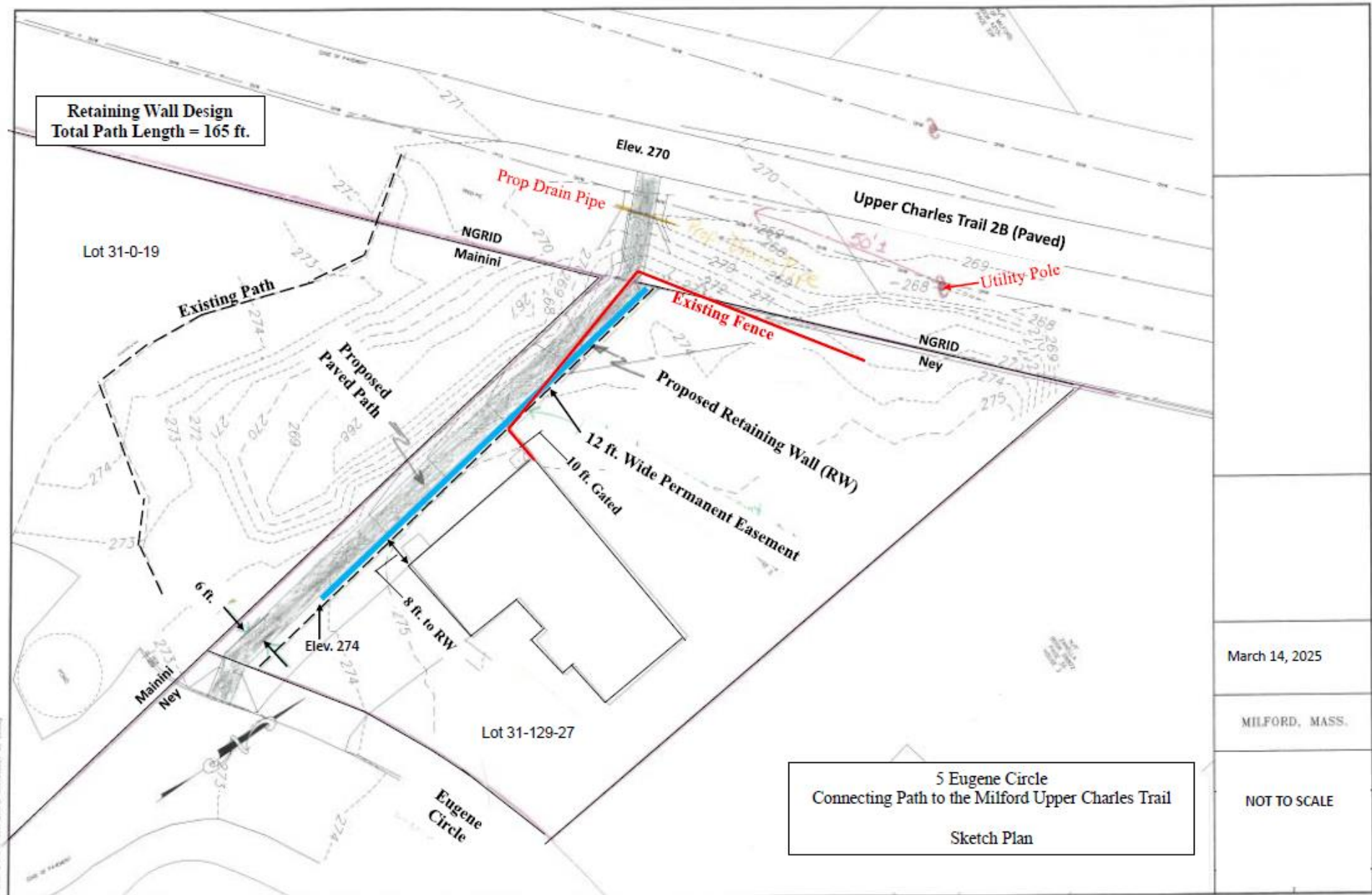
Under review by Town Engineer and Highway Surveyor

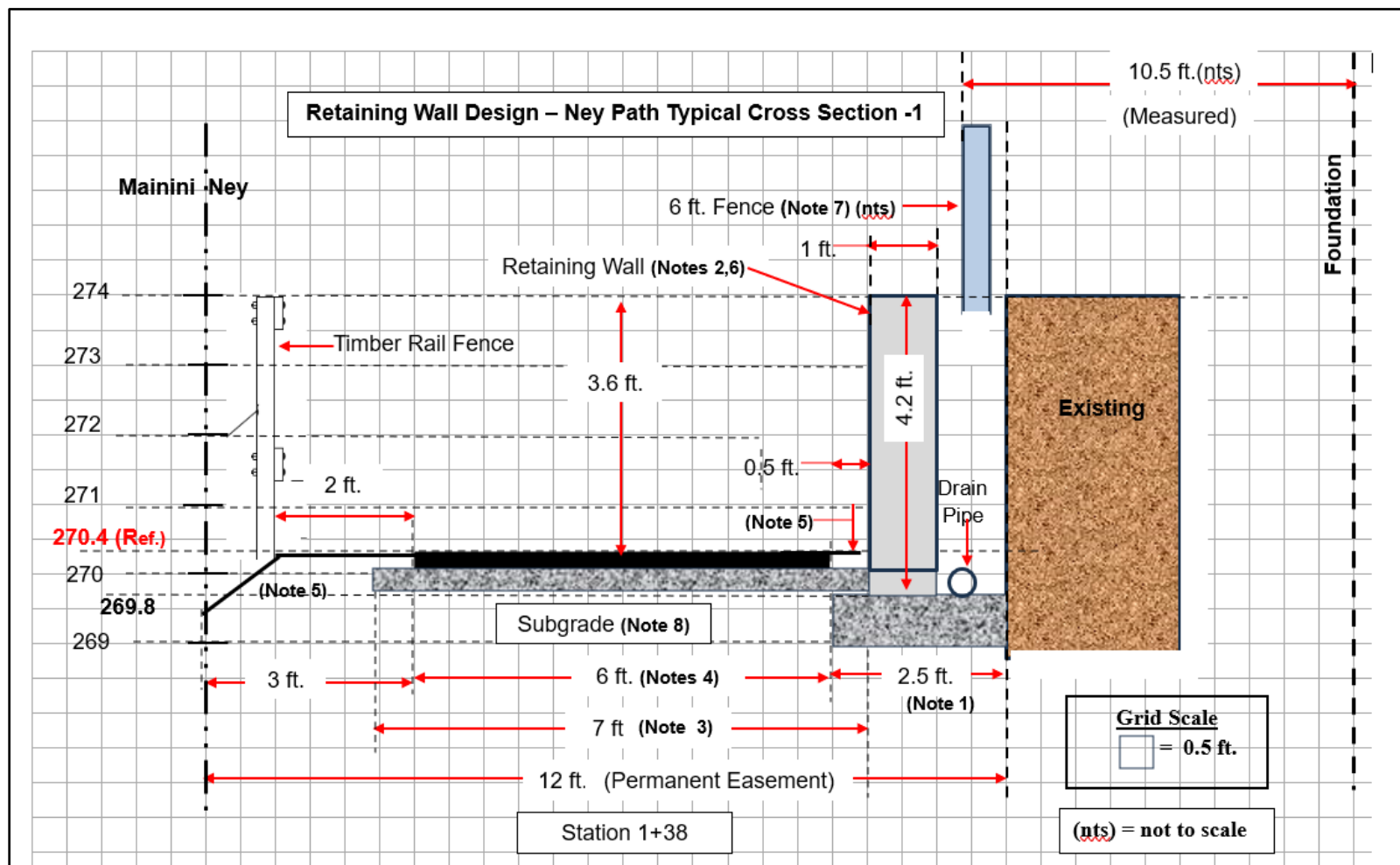


5 Eugene Circle (Rear)



**5 Eugene Circle - Connecting Path to the Bike Trail
Retaining Wall Design Concept Option
(6-2-25)
[Excerpt for Illustration Purposes -1 (3 of 12 pgs.)]**





Notes		
1. 10 in. compacted $\frac{3}{4}$ minus gravel (6 in. min. + 1 in./ft. of wall height) = 10 in.	6. Wall height decreases every 30 ft. toward Sta. 0+40	
2. Wall Slope $\frac{1}{4}$ in./ft.	7. Replace and Realign fence	
3. 4 in. compacted $\frac{3}{4}$ minus gravel	8. Cut or fill existing subgrade to provide level to 1.5% cross pitch. 	
4. 3 in. Asphalt Pavement		
5. Loam & Seed		
First Block Below Ground	Blocks: 18 in. L x 12 in. W x 4 in. T (Final Block Dimensions TBD)	

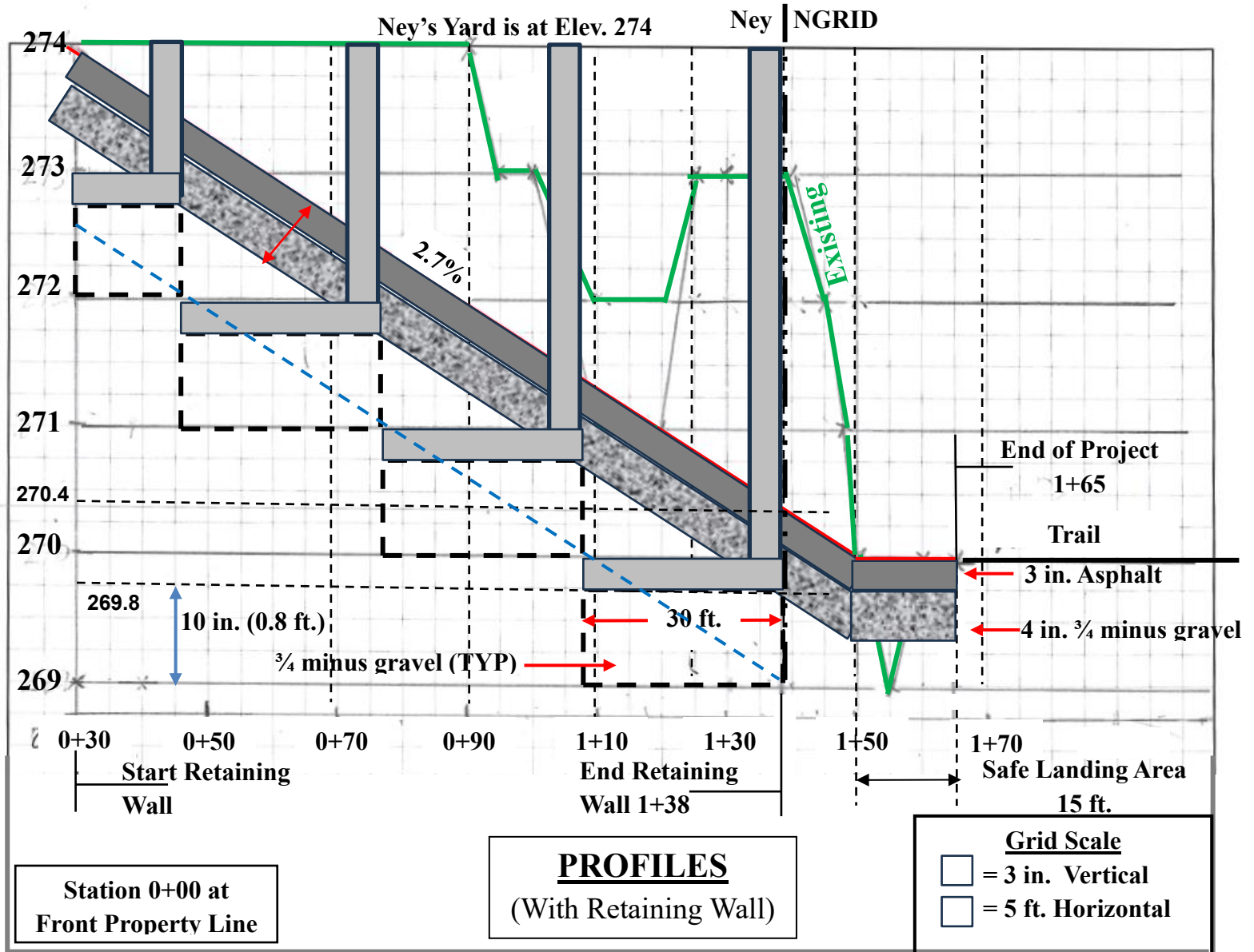
JOB **EUGENE CIRCLE CONNECTING PATH**

SHEET NO. **1** OF **2**

CALCULATED BY _____ DATE _____

CHECKED BY _____ DATE **3/22/25**

SCALE _____



Stepped Retaining Wall

<https://www.youtube.com/watch?v=TtIXUMTcB24>

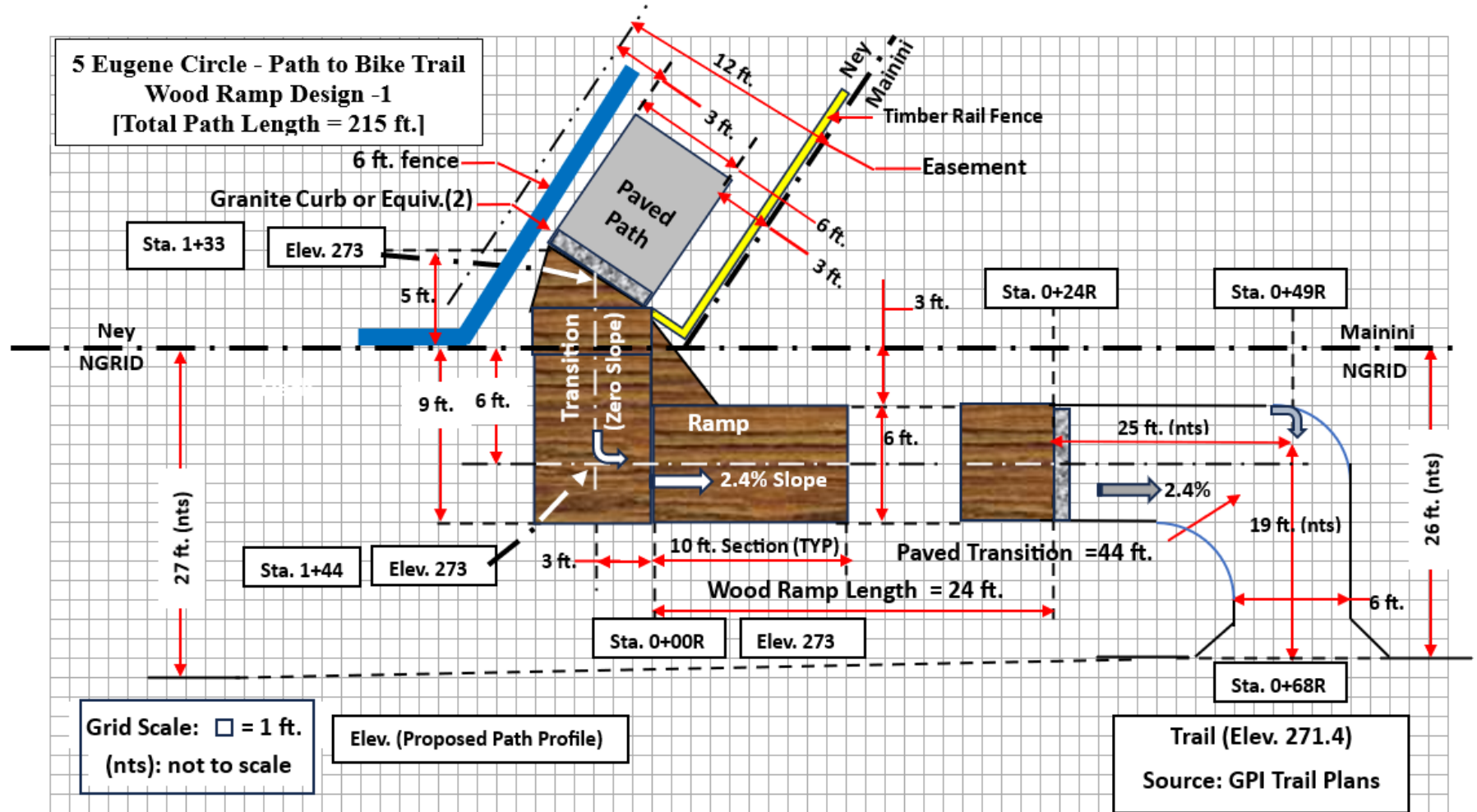
5 Eugene Circle - Connecting Path to the Bike Trail

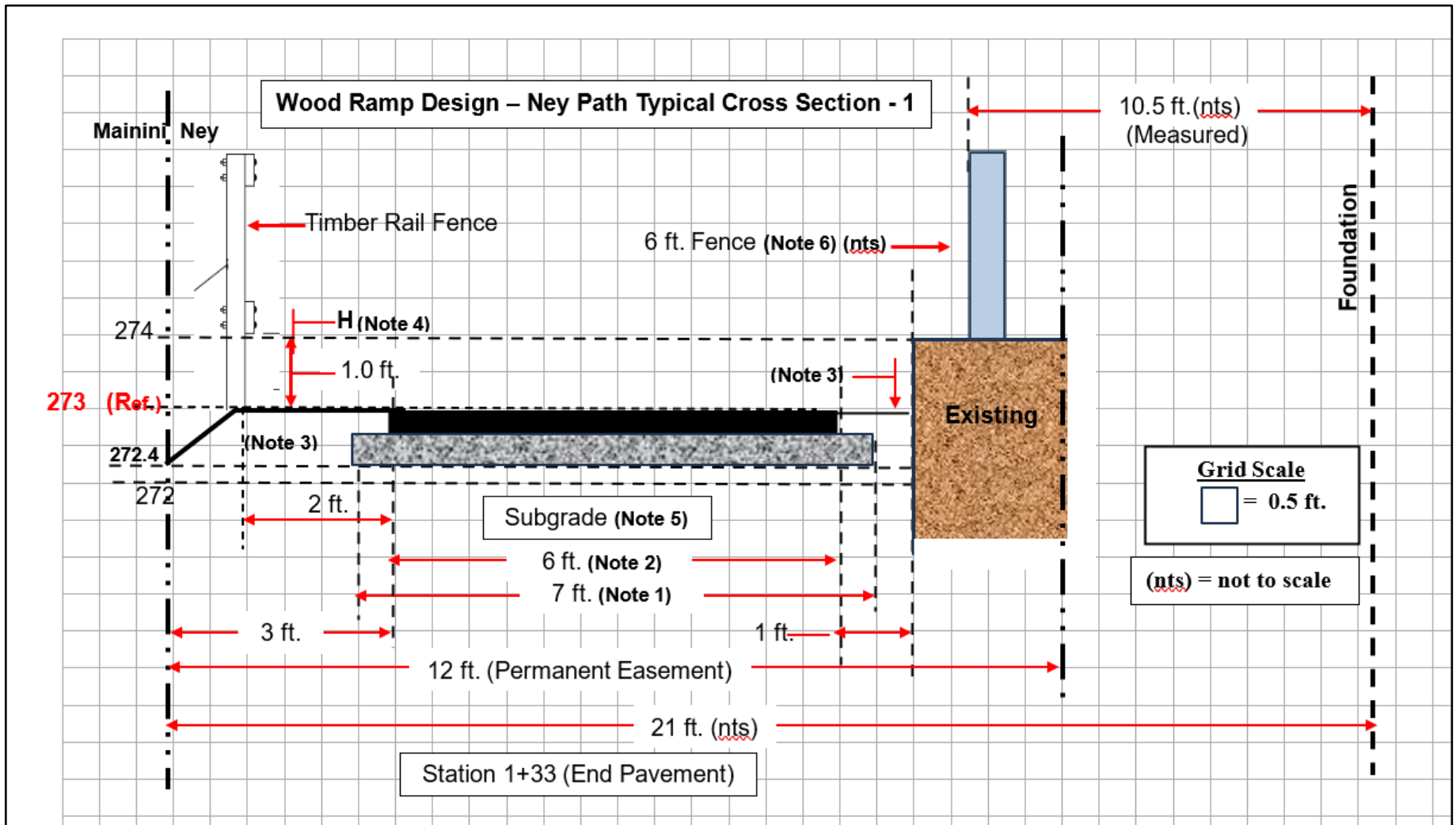
Wood Ramp Design Concept Option

(6-2-25)

[Excerpt for Illustration Purposes - 1 (3 of 12 pgs.)]

5 Eugene Circle - Path to Bike Trail
Wood Ramp Design -1
 [Total Path Length = 215 ft.]



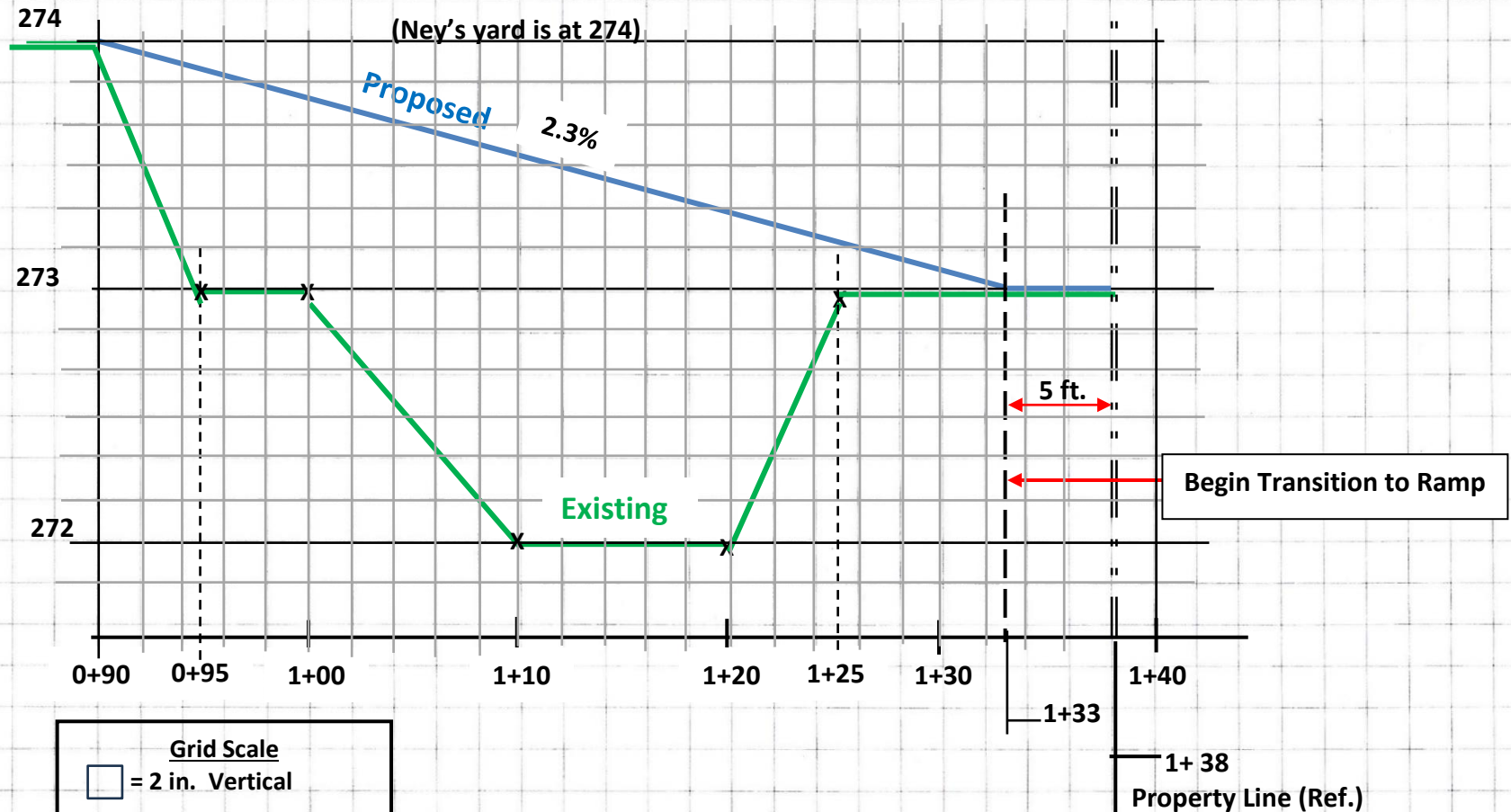


Notes -1

- | | |
|---|--|
| 1. 4 in. compacted $\frac{3}{4}$ minus gravel | 5. Cut or fill existing subgrade to provide level to 1.5% cross pitch. |
| 2. 3 in. Asphalt Pavement | |
| 3. Loam & Seed | |
| 4. H decrease to zero at Station 0+90 | 6. Replace and Realign fence |

Wood Ramp Design – Ney Path Profile (Sta. 0+90 - Sta. 1+38)
 [Existing Elevation (Sta. 0+30 – Sta. 0+90) 274 not shown]

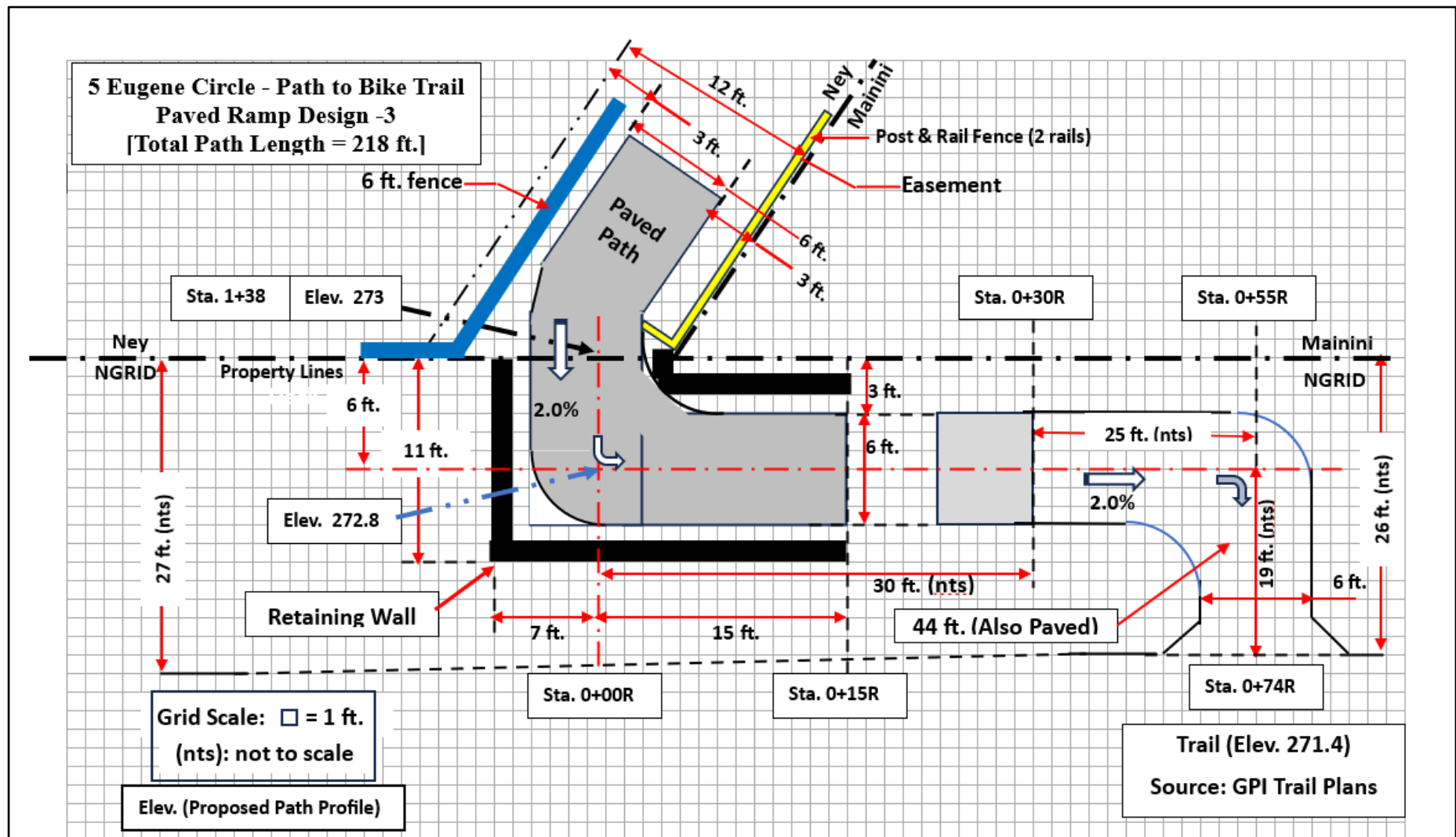
Ney NGRID



**5 Eugene Circle - Connecting Path to the Bike Trail
Paved Ramp Design Concept Option**

(6-2-25)

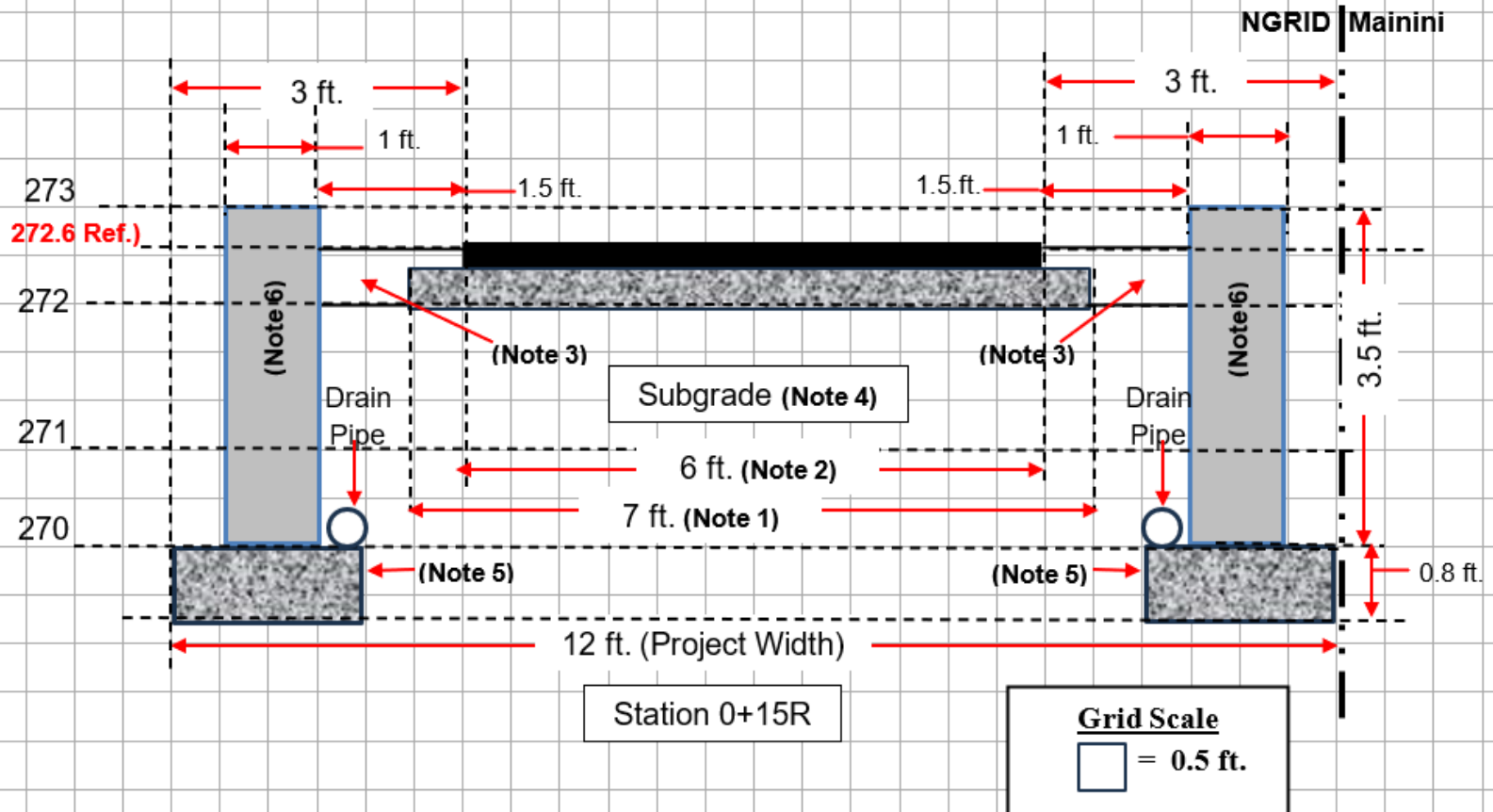
[Excerpt for Illustration Purposes -1 (4 of 15 pgs.)]




Paved Ramp Example



Paved Ramp Design – Typical Cross Section (Between Retaining Walls)



Paved Ramp Design Notes (Between Retaining Walls)

- | | |
|--|--|
| 1. 4 in. compacted $\frac{3}{4}$ minus gravel | 5. 10 in. compacted $\frac{3}{4}$ minus gravel
(6 in. min. + 1 in./ft. of wall height) = 10 in. |
| 2. 3 in. Asphalt Pavement | 6. Wall Slope $\frac{1}{4}$ in./ft. |
| 3. Loam & Seed | Blocks: 18 in. L x 12 in. W x 4 in. T
(Final Block Dimensions TBD) |
| 4. Cut or fill existing subgrade to provide level to 1.5% cross pitch. |  |

